

AGREEMENT OF CONFIDENTIALITY/PRIVACY REGARDING INFORMATION
(Abbreviated Version)

In signing this document, I give notice that I am fully aware of the following:

1. First, that my relationship with EAFWR will, from time to time, bring to my knowledge confidential information concerning individuals and families or put in my possession photos of individuals/families;
2. Second, that all children/adults and their families who are involved with EAFWR are entitled, as a matter of right, to know that such information will be held in the strictest confidence by those who come into possession of it and that individuals/families have a right to confidentiality and privacy regarding any such information as well as any photos taken by me or in my possession of children/adults and their families who are involved with EAFWR;
3. Third, that it is the stated policy of EAFWR that such confidentiality/privacy be strictly recognized and preserved both during and after my relationship with EAFWR ends;
4. Fourth, that EAFWR employees work as a team and, therefore, specific information may need to be shared with others within the organization relevant to the work that I do in accordance with the principles outlined in the Confidentiality/Privacy Policy.

I, therefore, promise to keep confidential and private any and all such information and I promise not to disclose it to anyone other than relevant EAFWR employees except where the family signs a release of information which authorizes the disclosure of information about them. I will also honour the right of individuals/families to privacy and confidentiality concerning photos and will not publish such photos without written permission from the family.

My signature below indicates that I have read and understand the Confidentiality/Privacy Policy. I have received a copy of this policy and am aware that the original copy of this agreement is included in my file. Copies of the full Confidentiality/Privacy Policy are available upon request.

Signature: _____

Date: _____